

October 21, 2025

Dear Sandra Todd-Williams Academy Community,

Thank you for your continued partnership in the Sandra Todd-Williams Academy principal selection process. After completing a rigorous interview process with our district and our Collaborative School Committee (CSC) panel, we are pleased to share that we have two final candidates that will participate in the next steps of the hiring process.

- Brittany Smith
- Farwa Batool

As previously shared, we were able to implement some new processes to the principal selection process to make the process more engaging, accessible, and increase opportunities for candidates to connect with the school community. On **Friday, October 24th**, we will proceed with the following upcoming events to allow for additional opportunities for the community to hear from our final candidates:

- **Instructional Learning Walk:** Our final candidates will spend the morning completing a performance assessment with our team. Additionally, we will hold time during the day for staff to drop-in and ask the final candidates questions related to their future candidacy for the school.
- **Community Forum:** During afternoon dismissal, we will hold an in-person forum for our final candidates to formally introduce themselves and share a short summary of their interest and vision for the school. A moderator will ask each candidate a variety of questions previously submitted by the community from the initial survey. Due to time constraints, our final candidates will be asked approximately 7-10 questions.
- **Meet and Greet Event:** Following the forum, candidates will meet with students, staff, families, and visitors for an informal meet and greet event. Candidates will be available to connect with the school community and answer additional questions related to their candidacy.

We highly value the voices of all our stakeholders. To honor this, we would like to invite students, staff, families, and community members to submit their feedback on the final candidates' strengths and considerations to help inform the final hiring decision made by the superintendent. Please share your feedback on the strengths and considerations of each final candidate based on the needs of the school. You may also email your feedback responses to brittany_barela@dpsk12.net. Please complete all feedback by **Tuesday, October 28, 2025**.

Community Feedback Survey (English/Spanish): [Google Form](https://forms.gle/fqtWLh0qZ3iKxjFi6) (<https://forms.gle/fqtWLh0qZ3iKxjFi6>)

After the community input window closes, feedback will be compiled to share with the superintendent to help inform the final principal selection. Final candidates will participate in an interview with Superintendent Dr. Alex Marrero, Deputy Superintendent of Schools Dr. Tony Smith, and other members of our district leadership team as the final step in the selection process.

Thank you for your continuous engagement in this selection process!

Sincerely,

Eric Love
Director, ECE Network

Yolanda Ortega
Operational Services Director